

MINUTES
DELL H. ROBISON MIDDLE SCHOOL
School Organizational Team Meeting
Location – Library
November 28, 2022
3:30 PM

School Organizational Team Members:

Anna Mashtare, Parent Member
Claudia Torres, Parent Member
Tracy Karas, Parent Member
Christiane Schau, CCEA Member
Soraya Laboy, CCEA Member
Maria Lopez, ESEA Member
Ashley Robles, Student Member
Laura Nowlan, Community Member
Joshua Lamers, Community Member
Immer Liza Ravalo, Principal

1.0 Welcome & Roll Call

The SOT Meeting was called to order by the Assistant Principal Ms. Pacheco. The principal Ms. Ravalo was not able to attend the meeting and Ms. Pacheco conducted the meeting on behalf of Ms. Ravalo.

Present: Soraya Laboy, Christiane Schau, Maria Lopez and Laura Nowlan.

Absent: Anna Mashtare, Claudia Torres, Tracy Karas, Joshua Lamers, Immer Liza Ravalo and Ashley Robles

Presenter/Guest: Deborah Bunse (Counselor)

2.0 Old Items

NONE

3.0 New Items

3.1 ENROLLMENT NUMBERS. Information

- Ms. Pacheco shared a copy of our student enrollment along with the ethnicity & grade level breakdown. The current enrollment number is 765.
 - *We are currently advertising for our vacancy positions and interviewing for all of the open positions.*
 - *We continue to have four vacancy substitutes taking the roles of a teacher.*
 - *A Math teacher is pending hire and another applicant is wait for the NV licensed teacher licensed.*
 - *NV licensed department takes about 8-12 weeks for licensed employees to get their application process, in addition, CCSD has to conduct a background check.*

3.2 COUNSELING DEPARTMENT: Holiday Student Support. Information

- Ms. Bunse shared that we have 57 students who will participate in our annual Angel Tree.
 - *Ms. Bunse mentioned 20 students are sponsored by NV Staffing, 20 students by NV Hispanic Business Group and 17 students by our Robison staff.*
 - *Ms. Nowlan from NV Staffing will be providing snacks and refreshments and Robison will provide hot coco for our students during the Angel Tree event.*

3.3 22-23 SOT CHAIR. Action.

- Ms. Pacheco asked for a vote to select the SOT Chair for this school year.
 - Ms. Schau was selected and received a vote from Ms. Lopez & Ms. Laboy who were present during the SOT meeting election.

4.0 General Discussion

- None

5.0 Information

NEXT MEETING. Discussion and Action

- The next SOT meeting is scheduled for December 12, 2022 at 3:30 p.m.

6.0 Public Comment Period (Two (2) minutes maximum allotted)

None

Meeting adjourned at 4:02 p.m.